



## All Staff

<p><b>Praise Others (Stage 1)</b></p> <p>Who are following the instructions / exhibit the desired behaviour.</p>
<p><b>Non-Verbal Reminder (Stage 1)</b></p> <p>e.g. Catch their eye, Makaton sign, point to pictorial.</p>
<p><b>Verbal Reminder (Stage 1)</b></p> <p>Reminder of appropriate behaviour/school rule: Transitions, school values. e.g. <i>Show me safe behaviours please by walking to your line.</i></p>
<p><b>Caution (Stage 2)</b></p> <p>Pupils have reported that another child is being unkind to them. The adult investigates and speaks with all children involved. If a minor disagreement they will be asked to apologise and continue playing with their friends.</p> <p>If behaviour continues moves to stage 3.</p>
<p><b>Yellow Card 'Walk and Talk' Time (Stage 3)</b></p> <p>Repair – Reflection</p> <p>'Walk and Talk' with an adult for 5 minutes to reflect/ discuss the behaviour. Child will be asked to apologise and continue playing with their friends, it will be explained that this is the final warning.</p> <p>If the behaviour continues move to stage 4.</p>
<p><b>Red Card 'Leave the Area' (Stage 4)</b></p> <p>If a child has already received a yellow card and the behaviour repeats, the child will receive a red card, and 'Leave the Area.' They will be taken into the building to talk to a member of the teaching or leadership team.</p> <p>When calm, child has a restorative conversation using the school's reflection time visual resource and repairs with others involved.</p> <p>Parents Informed – phone call. Logged on My Concern identifying the stage.</p> <p>NB – refusal / repeat behaviour 3 times in 1 week and/or regular and continued poor choices over a sustained period of time = Stage 5.</p> <p>If a child refuses to engage with a member of support staff = Stage 5.</p>

## Manaccan Behaviour Flowchart

### Staff Assesses Behaviour

All Staff Managed Behaviours - Stages 1 – 4 <b>AMBER BEHAVIOURS</b>	Leadership / Teacher Managed Behaviours- Stage 5 <b>RED BEHAVIOURS</b>
Physical Contact (Reaction) Pushing, shoving, play fighting etc..	Physical Aggression (Intent) Kicking, hitting, pushing with intent to harm, danger/harm to themselves or others
Defiance/ Disrespect Not following instructions, answering back, refusal, disruption to play	Abusive Language Swearing, racist language, homophobia, sexism, non-inclusive or offensive language
Inappropriate Language Name calling, non-directed swearing	Threat/ Verbal Bullying Verbal threats of aggression against another person, repeatedly answering back
Misuse of Property Minor vandalism of property	Vandalism of School Property Major Vandalism

NB—If there is believed to have been any **'Leadership / Teacher Managed' behaviours**, the child will automatically receive **a red card** and **'Leave the Area.'**

They will be taken to a teacher or member of SLT, who will respond to the incident in line with the school's 'Positive Behaviour Policy'.

**Stage 5-7 as appropriate**

## Teachers / SLT

### SLT & Teacher —Stage 5

Child taken to SLT or member of the teaching team. Restorative conversation (when calm), using reflection resource - child repairs with others involved.

Child **misses all of next break time (or 15 mins of outdoor lunch).**

Parents Informed – phone call. Logged on My Concern identifying the stage.

**Repeated behaviour – 3 times in a half term move to stage 6.**

### SLT—Stage 6

Child taken to SLT. Restorative conversation (when calm), using reflection resource - child repairs with others involved.

**Internal suspension, agreed by the HoS.**

Parents Informed – phone call from SLT. Logged on My Concern identifying the stage.

**Playtime/ Classroom Provision reviewed by HoS.**

Parent Meeting with member of SLT.

**Repeated behaviour – 3 times in a half term move to stage 7.**

### SLT—Stage 7

Child taken to SLT. Restorative conversation (when calm), using reflection resource - child repairs with others involved.

**HoS to liaise with inclusion / SP and decide whether a fixed term suspension is necessary.**

Parent meeting with Class Teacher, SLT and SENCO. Followed up review meeting arranged in specified time frame.